



Maryland Stem Cell Research Fund

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### Frequently Asked Questions

(Updated 10/20/16)

- 1. Is The Maryland Stem Cell Research Fund using an online submission process?**
  - Yes, all applicants (PI) must reregister to the system and create an account or use their existing account.
  
- 2. How do I register to the system?**
  - Follow the instructions on the [hyperlinks](#).
  
- 3. What happened to the Letter of Intent (LOI)?**
  - Due to applicants requests to shorten the time, we no longer require an LOI.
  
- 4. I was trying to reset the password for TEDCO MSCRF proposal submission site, but I do not remember I set a login name, which is required for the reset or retrieval of the password. Would you be able to help me find the login name?**
  - Your login name is the email address you used in the system, it is case sensitive.
  
- 5. Do you give only one fellowship per lab in each year or you evaluate scientifically and several PostDocs of the same lab can be awarded with this fellowship in the same year?**
  - No, more than one postdoc per lab can apply, we review based on the science, the training program and the potential for the person to become a leader in the field.
  
- 6. Must I register with TEDCO's online submission site for every new proposal and/or RFA that I wish to submit a proposal for?**
  - A given individual should only register once to be eligible to apply for any RFA for which their institution (university or company) is eligible.
  
- 7. I am involved with two different projects as Principal Investigator ("PI"). Can I apply separately for both projects?**
  - No. An individual may only serve as the PI in one Application per year. However, you may participate as an co-investigator or collaborator in any number of Applications under the RFAs.
  
- 8. Please let me know if the maximal 5 publications is the mandatory requirement or a suggestion for MSCRF applications?**
  - Just like the RFA says, we recommend up to 5 relevant publications. If you'd like to add more you can, as long as you are within the page limit for the section and the full application.
  
- 9. Can a post-doc serve as PI in other programs beside the postdoctoral?**
  - The Principal Investigator (PI) is the individual, designated by the awardee (organization), that is responsible for the scientific and technical aspects of the grant as well as for day-to-day management of the project. Each Applicant sets rules as to who may serve as PI for extramurally funded research programs. An authorized Principal Investigator at an Applicant may submit a proposal to the Maryland Stem Cell Research Fund. The MSCRF

Scientific Review Committee will consider during peer review whether the Principal Investigator on a proposal has the appropriate qualifications to fulfill the role of PI.

**10. Do the Grants include indirect costs?**

- Some do and some don't, please review the RFA. In any case IDC are limited to 15%.

**11. Can a federal laboratory apply for a grant from the Maryland Stem Cell Research Fund?**

- Federal laboratories are **not eligible** to apply for Maryland Stem Cell Research Fund grants. However, a federal laboratory in Maryland may be a collaborator in a Maryland Stem Cell Research Fund project if the laboratory is in Maryland.

**12. Are grants examining disease models in animal models (e.g., mice) along with human experiments allowed for this funding mechanism?**

- Grant proposals to the MSCRF must involve work on human stem cells. Tasks in support of a project exploring human stem cells may involve any scientifically appropriate tasks, including work on animal models.

**13. One of our principal investigators is considering using a university outside of Maryland to do some analysis for a project to be proposed to the Stem Cell Fund. The research would be done here, but the level of analysis that the outside university can provide would be very helpful. Can we do a subcontract with a university outside of Maryland using some MSCRF funding for this purpose?**

- The RFA states that "collaborations with non-Maryland based organizations or persons may be allowable so long as the applicant can demonstrate that none of the MSCRF funding will be used for personnel costs outside the State of Maryland." Personnel costs outside of MD are not eligible for MD stem cell funds. Non-personnel costs are eligible for MD funds. For example, rental of time on expensive core equipment outside of Maryland is eligible, but the cost of paying the personnel outside of Maryland who operate the equipment and conduct the analysis would not be eligible.

**14. Should the attachments be in PDF or Word?**

- Only PDF format is acceptable.

**15. I have listed the Co-investigators and other support staff on the appropriate pages. Is there a need to attach the bio sketches? I have been unable to find such a page.**

- Bio sketches for Co-investigators and other Key Personnel should be included in the Appendix. There is no need to include bio sketches of other personnel who are not key personnel. There is no mandatory format for bio sketches but the NIH format is acceptable.

**16. Where should applicants list existing and pending grant support within the application form? Is this required or not?**

- Applicants should list existing and pending grant support in the Appendix.

**17. Does TEDCO follow the NIH salary cap rule?**

- Yes.

**18. Is it possible to put a short movie into either the PDF or its appendix? Our research involves some compelling time-lapse video microscopy and 3D confocal microscopy that is best presented with a short time-lapse.**

- You can not add a movie to the application, please add a link to a website that contains the movie.

- 19. Do we need to send a hard copy of the grant (PDF), in addition to the online submission? If yes, how many copies?**
- Only one copy is to be mailed to TEDCO, the hard copy will be used in the case of electronic malfunction only.
- 20. Is it true that only grants that are focused on regenerative medicine and cell based therapy will be considered?**
- That is not true. Projects leading to advances in regenerative medicine and cell based therapy will receive highest priority, but all applications will be considered.
- 21. We wish to resubmit a revised application to our MSCRF grant from last year. Will it go to the same reviewers, or does it go to fresh reviewers, and we should just submit it as if it is a new application?**
- The reviewers might be the same (if they will come back this year) but even if not you'll still have the extra pages to respond to the comments.
- 22. Can we submit an application with non-human stem cells?**
- No, we are limited by the Statute language that clearly says the cells must be “derived from human tissue”.
- 23. What if you have a post-doc in mind, write the application, have it funded, but then between the application time, and the start date, the post-doc decides to pursue another opportunity? Can the PI identify a replacement for the post-doc, can the PI keep the grant?**
- No they cannot, the intended post-doc is the PI and evaluated on his/hers potential.
- 24. Does the postdoctoral fellow application have any requirement about the applicant's citizenship?**
- No, Applicant's do not have to be citizens to apply.
- 25. Can I apply to the Fellowship Grant Program if I am currently supported by another grant?**
- You would need two conditions: the first is that at the starting date of the Maryland Fellowship Grant starting date you will not be supported by another program. And two, that the Institute support letter will approve the starting date.